



Charleston Planetarium  
— Where Stars Come Alive!

## Charleston Planetarium Birthday Party Information

Thank you for planning a visit to the Charleston Planetarium! We are excited to welcome your group and look forward to making your birthday celebration truly stellar!

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### Booking & Reservation Process

1. Fill out the Birthday Party Inquiry Form.
2. Receive your confirmation email.
3. Pay your deposit. Invoices will be sent via PayPal, you may pay by credit/debit card or by check.

**Ages:** 6-17

**Available days:** Monday through Sunday

**Time slots:** 1 hour, 1½ hours, or 2 hours available from 9:00 to 11:30 AM

**Pricing:**

**1 hour:** \$300

**1½ hours:** \$350

**2 hours:** \$400

**Payment:**

Invoices will be sent via PayPal, and payments can be made by credit/debit card or check (payable to *Charleston Planetarium Society*). A deposit of half the total is due on the invoice 2 weeks before the event date.

**Late arrival:**

Please arrive on time to make full use of your scheduled event time. Late arrivals may have activities cut for time.

**Cancellation policy:**

If you need to cancel, please notify us at least 28 days in advance to receive your deposit.

**Address:**

Charleston Planetarium  
2070 Sam Rittenberg Blvd., A-112  
Charleston, SC 29407

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## Reservations & Group Size

**Reservations:**

Must be made online through our reservation system. Available dates and times can be viewed at the time of booking. Reservations are first-come, first-served and must be made at least two weeks in advance.

**Group size:**

Limited to 40 individuals, including adults and children.

**Special needs:**

Please indicate if your group has individuals with special needs when making your reservation. It is recommended to book a longer event for groups that may need extra time for activities or for entering and exiting the dome.

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## **General Guidelines**

### **Supervision:**

Minors must be supervised at all times.

Chaperone ratio: 1 guardian/chaperone per 15 minors.

Do not allow anyone to wander off unattended.

### **Behavior:**

Respectful behavior is expected from all guests.

Attendees must follow all instructions from planetarium staff.

### **Restrooms:**

Public restrooms are available nearby. Minors must be accompanied by an adult.

### **Food & Beverage Policy:**

Water is the only beverage permitted inside the dome, all food and drinks are permitted in the party area.

You may bring or order in food, but it must arrive within a half hour of your party's start time. Food, beverages, and paper goods are not provided.

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## **Party Packages**

Each party includes one film, access to a private party area, and time for a meal or cake. Short films are under 25 minutes, long films are over 25 minutes.

### **1-Hour Party Options**

Option A: Short Film + Space Tour + No Activities + Meal Time + Special Birthday Gift

Option B: Long Film + No Space Tour + No Activities + Meal Time + Special Birthday Gift

### **1½-Hour Party Options**

Option A: Short Film + Space Tour + 1 Activity + Meal Time + Special Birthday Gift

Option B: Long Film + Space Tour + No Activities + Meal Time + Special Birthday Gift

### **2-Hour Party Options**

Option A: Short Film + Space Tour + 2 Activities + Meal Time + Special Birthday Gift

Option B: Long Film + Space Tour + 1 Activity + Meal Time + Special Birthday Gift

### **Activities:**

Museum scavenger hunt

Interactive planet demonstration

Prism & light demonstration

Educational worksheets & coloring pages

Story time

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To book your party or ask questions, email us at  
[info@charlestonplanetarium.org](mailto:info@charlestonplanetarium.org)

We look forward to making your birthday celebration truly stellar!